



ON-CALL /CASUAL JANITOR OPPORTUNITY

Term: On-Call/Casual

Salary: \$17.96 - \$21.90

(Subject to education and/or work experience or a combination of both)

The Whitefish River First Nation (WRFN) is seeking highly motivated individual(s) for On-Call/Casual Janitors. Under the direction of the Logistics Manager, the On-Call / Casual Janitors will complete cleaning and minor maintenance tasks to ensure WRFN facilities are maintained with regard to safety, sanitation, security and appearance.

Areas of Responsibility:

- Cleans by dusting, mopping, washing, vacuuming, polishing, brushing, disinfecting or scrubbing all surfaces of furniture, furnishings, floors, walls and other surfaces and restocks washroom supplies
- Cleans glass surfaces not requiring the use of scaffolds or safety devices
- Cleans and maintains wax and polish finishes on floors, furniture and fixture surface coatings
- refinishes floors
- Requests and stores cleaning supplies and materials and provides routine maintenance on cleaning tools and equipment
- Clears and cleans waste containers and disposes office refuse and recyclables (paper, cardboard) in outside bin
- Locks, secures and activates building security system
- Assists temporary employees when directed by the Logistics Manager
- Performs minor maintenance (carpet cleaner, buffers, scrubbers)
- Performs other assigned duties that are within the area of knowledge and skills required by the job description.

Qualifications:

- Minimum Grade 12 Diploma or equivalent
- Relevant work experience (e.g. custodial and cleaning)
- Valid Class G License and access to own vehicle
- Valid Standard First Aid and CPR (or willingness to obtain)

Upon Hire:

- Must complete WHMIS Certification
- Must submit a Police Vulnerable Sector Screening

Interest candidates should submit a Cover Letter, Resume and one (1) Work-Reference and one (1) character reference (with contact information) to the attention of:

CONFIDENTIAL: ON CALL / CASUAL JANITORS

Whitefish River First Nation; c/o Human Resources

17-A Rainbow Ridge Road;

P.O. Box 188; Birch Island, ON P0P 1A0

Email: jobapplications@whitefishriver.ca; or via Fax (705) 285-4532

“OPEN UNTIL FILLED”