



## EMPLOYMENT OPPORTUNITY *for* **TWO (2) EDUCATION ASSISTANTS**

Term: Full time – Term (35 hours per week)

Intended start date: August 26<sup>th</sup>, 2024

End date: June 27<sup>th</sup>, 2025

Salary Range: As per WRFN Salary Grid

Whitefish River First Nation / Shawanosowe School invites applications for Educational Assistants (EAs).

Education Assistants support student learning in the classroom and help teachers and school teams meet students' diverse learning needs. They are also valuable members of a team who collaborate to promote student learning, well-being, and success.

### RESPONSIBILITIES:

- Delivers curriculum and designs and implements individual education plans (IEPs) for students with various learning exceptionalities, as guided by the classroom teacher.
- Contributes to the diagnostic evaluation process.
- Implements programming recommendations from speech and language pathology professionals, physical and occupational therapy, behaviour modification, and life skills.
- Works with students to develop social skills and independence with daily physical functions.
- Keeps a daily student progress log and maintains positive contact with parents.
- Participating in schoolwide activities and ongoing professional growth.
- Assists with special events such as parent/teacher interviews, afterschool and special programs, field trips, and open houses.
- May perform physically demanding tasks that may include lifting, toileting, positioning, and transferring children and equipment and the application of BMS.

\*For a complete Job Description, please email: [hrmanager@whitefishriver.ca](mailto:hrmanager@whitefishriver.ca)

### QUALIFICATIONS:

- College Diploma/Degree in Developmental Service Worker (DSW), or Early Childhood Education (ECE), or Autism and Behavioural Science.
- At least one (1) year of work experience in a related field, including working with children with special needs.
- Working knowledge of Individual Education Plans, Behavior Safety Plans & Behavior Management Plans.
- Valid First Aid and CPR (or willingness to update).
- A valid Behaviour Management Systems certification would be considered an asset.
- Experience working within a First Nations education system would be an asset.

### KNOWLEDGE, SKILLS & ABILITIES:

- Knowledge of Indigenous culture, traditions, and language (or willingness to learn).
- Excellent problem-solving, multi-tasking, and collaborative skills.
- Excellent oral and written communication skills.
- Strong computer skills using a variety of platforms and devices (Microsoft Office, Google Workspace, Smartboards, iPads, etc.).

### OTHER REQUIREMENTS:

- Must provide an up-to-date and clear Police Vulnerable Sector Screening Check before the start date.
- Valid First Aid and CPR Certification (or willingness to obtain).

**Application Deadline: Friday, July 5<sup>th</sup>, 2024 at 12:00 p.m.**

Interested applicants must submit a current resume, cover letter, three (3) work-related references, and education diplomas/certifications to:

#### **CONFIDENTIAL: EDUCATION ASSISTANT**

Whitefish River First Nation

17-A Rainbow Ridge Road, P.O. Box 188

Birch Island, ON POP1A0

Email: [jobapplications@whitefishriver.ca](mailto:jobapplications@whitefishriver.ca) Fax: (705)285-4532

*Miigwetch to all who apply; however, only those applicants selected for an interview will be contacted.*