



Whitefish River First Nation

is seeking a

Project Engagement Coordinator

Term: Full-time - Contract

Salary: \$62,113 - \$75,748 /year

(Dependent on education and experience)

The Project Engagement Coordinator will play a pivotal role in facilitating effective communication and collaboration between Whitefish River First Nation (WRFN) and Hydro One throughout the lifecycle of the Hanmer x Mississagi Line and the Mississagi x Third Line transmission projects.

The Project Engagement Coordinator will lead day-to-day engagement activities, ensuring that community concerns are addressed and questions and interests are effectively communicated to Hydro One while also supporting the dissemination of project information to WRFN leadership and community members. This position requires a highly organized individual with strong interpersonal skills and a commitment to fostering positive relationships between all stakeholders involved.

Key Responsibilities (including but not limited to):

- **Lead day-to-day engagement activities (Project and Lifecycle):**
 - Coordinate and oversee engagement activities related to the projects' lifecycle.
 - Ensure timely and effective communication between WRFN and Hydro One.
- **Coordinate and support specific engagement activities:**
 - Organize meetings to identify questions, issues, and concerns.
 - Support discussions on mitigation measures to address identified issues.
 - Facilitate internal report reviews.
- **Collaborate with Hydro One:**
 - Support the dissemination of project information to WRFN leadership and community members.
 - Collect and relay community comments, issues, and concerns to Hydro One.
 - Collaborate to maximize contracting and employment opportunities for WRFN members.
- **Coordinate relationship with Waasmowin Energy:**
 - Act as the primary liaison between WRFN and Waasmowin Energy for the construction of the transmission lines.
 - Ensure project goals and objectives are aligned with WRFN, Waasmowin Energy, and Hydro One.
- **Supervise field monitor positions:**
 - Oversee the work of field monitors who will be conducting fieldwork and monitoring project activities.
- **Maintain collaborative relationships:**
 - Develop and maintain a collaborative relationship with Hydro One.
 - Ensure the timely flow of relevant information between both parties.
- **Community engagement:**
 - Organize and participate in community meetings and open houses.

For a detailed job description, please email: hrmanager@whitefishriver.ca

Qualifications:

- Bachelor's degree in a relevant field (e.g., Indigenous Studies, Environmental Studies, Business Administration) or equivalent work experience.
- Must have a Valid Class "G" driver's license, use of vehicle, and certification to operate a boat, ATV, and side by side.
- Previous experience in project coordination, community engagement, or related fields.
- Strong interpersonal and communication skills, with the ability to effectively engage with diverse stakeholders.
- Demonstrated ability to organize and facilitate meetings and events.
- Knowledge of Indigenous culture, protocols, and rights, particularly within the context of resource development projects.
- Ability to work independently and collaboratively in a dynamic environment.

THE APPLICATION DEADLINE IS JULY 5th, 2024, AT 12:00 P.M.

Candidates are requested to submit an application that will include an updated cover letter and resume detailing education and qualifications, including contact information for two (2) professional references and one (1) character reference to:

Confidential: Project Engagements Coordinator

c/o Human Resources; Whitefish River First Nation

17-A Rainbow Ridge Road, P.O. Box 188; Birch Island, ON P0P1A0

Email: jobapplications@whitefishriver.ca Fax: (705)285-4532

Miigwetch to all who apply; however, only those applicants selected for an interview will be contacted.