



# JANITOR

## EMPLOYMENT OPPORTUNITY

### (2<sup>nd</sup> Posting)

**Term:** Full-time

**Salary:** \$32,691 - \$39,867 / year (+ group benefits and pension)

**Hours:** 35 hours/week

The Janitor will also be responsible for cleaning the Maamwe Kendaasing Childcare Centre, WRFN Health Centre, and Waubetek facilities. The Janitor must be skilled in their cleaning techniques, with a keen eye for detail and a thorough approach to various tasks. The Janitor will occasionally be called upon to assist with emergency response, minor repairs, and event set-ups/set-downs.

#### Key Responsibilities (including but not limited to):

- Clean and upkeep floors, washrooms, tables, desks, chairs, offices, and garbage disposal daily.
- Sweep, mop, vacuum, and scrub floors; clean, dust, and polish furniture; wash windows and walls.
- Clean and sanitize restrooms; dispose of garbage and recyclables.
- Washes dishes, cleans refrigerator, and ensures organization of kitchens/lunch rooms.
- Change lighting, etc.; make sure all areas of the building are kept in a clean, sanitary, and orderly condition;
- Sanitize all equipment and furniture.
- Check and clear all walkways and entrances to the buildings for ice or slippery conditions;
- Keep all access areas clean and safe by sweeping, shoveling, salting, and sanding;
- Maintain inventory and request cleaning supplies and materials to accomplish assigned tasks.
- Secures equipment and supplies and protects against pilferage, loss, theft, or abuse.
- Periodically inspects or maintains awareness of buildings and equipment to detect and prevent injuries or damage.

For a complete job description, email [hrmanager@whitefishriver.ca](mailto:hrmanager@whitefishriver.ca)

#### Qualifications:

Grade 12 Diploma or equivalent.

Must have CPR/First Aid and WHMIS or be willing to obtain.

Must have biohazard Cleanup Training or be willing to obtain it.

Previous Janitor experience or related work experience would be an asset.

Strong commitment to accuracy and detail.

Good communication and interpersonal skills; Ability to follow oral and written instructions.

Self-motivation and the ability to work independently as well as in a team environment;

Able to prioritize multiple tasks and impeccable time management.

Must have a valid driver's license and access to a reliable vehicle.

The physical ability to move, lift furniture, and safely operate cleaning equipment.

**APPLICATION DEADLINE: AUGUST 9<sup>th</sup>, 2024, at noon.**

Interested applicants must submit a current cover letter, resume, two (2) work-related references, and one (1) character reference (with contact information) to:

**CONFIDENTIAL: JANITOR**

c/o Human Resources

Whitefish River First Nation

17-A Rainbow Ridge Road, P.O. Box 188; Birch Island, ON P0P1A0

Email: [jobapplications@whitefishriver.ca](mailto:jobapplications@whitefishriver.ca) Fax: (705)285-4532

*Miigwetch to all who apply; however, only those applicants selected for an interview will be contacted.*