



## MINERAL DEVELOPMENT ADVISOR EMPLOYMENT OPPORTUNITY

Term: Full-time - Contract

Salary Range: \$65,320 - \$78,000 (Depending on education and experience)

As the Mineral Development Advisor (MDA), you will be the link between the Whitefish River First Nation (WRFN) and the Ministry of Mines. Your responsibilities will facilitate communication, resolve issues, and consistently address consultation requests related to developing and operating new and existing mines, making your role integral to our operations.

The MDA will also be responsible for helping WRFN members better understand the mining regulatory process and coordinating input from WRFN members on how specific projects may impact their Aboriginal and treaty rights. They must have or be willing to develop a comprehensive knowledge of the *Mining Act* and its process and timelines for regulatory approvals.

### RESPONSIBILITIES:

- Act as a resource for community members seeking to build an understanding of mineral exploration and development in general.
- Liaise with WRFN, the Ministry of Mines, and industry proponents to:
  - Receives notices regarding plans and permits and coordinates community responses regarding potential impacts of the proposed activities on First Nations and Aboriginal or treaty rights in a timely way.
  - Explained technical issues to Community members, the Chief and Council, and other departments as necessary.
  - Assess the potential impacts of a proposed project.
  - Organize community feedback and provide comments, if any, on the potential impacts of the proposed activities on Indigenous or Treaty Rights to the Ministry within prescribed timelines.
  - Consider when and if an independent third-party review or assessment might be appropriate and convey reasoning to appropriate authorities
- Support the development of the capacity of the Whitefish River First Nation to effectively participate in the benefits from mineral exploration activities, including through the negotiation of arrangements where feasible
- Provide educational opportunities to WRFN member communities regarding activities conducted throughout the mining sequence and their potential for impacts.

### QUALIFICATIONS:

- Post-secondary education in one or more of the following: environmental studies, environmental sciences, earth sciences, environmental engineering, civil engineering, mining or geological engineering, mining and geological technologist or technician, resource development, or a related area.
- Experience in or understanding of the mines and minerals sector would be an asset.
- Experience with community outreach and engagement is considered an asset.
- Demonstrated work experience in policy, planning, and program development and implementation.
- Understanding and respecting the WRFN's culture, history, communication styles, and value systems is a key requirement for this role.
- Must have a valid driver's license and access to own vehicle.

### SKILLS & ABILITIES:

- Knowledge of the *Mining Act*, the regulatory processes and approvals, and associated timelines.
- Knowledge of the mineral exploration and development industry, including the mineral development sequence and its activities, methods, terminology, challenges, and opportunities.
- Knowledge of impact and benefit agreements and GIS.
- Ability to build and maintain relationships with WRFN Members and other stakeholders such as other First Nations, the Ministry of Mines, and industry representatives.
- Strong communication and facilitation skills, with a demonstrated ability to communicate and explain technical information in an accessible way to a range of audiences.
- Strong project management and organizational skills with the ability to multitask.
- Good analytical and critical thinking skills; able to respond and adapt to external factors.
- Excellent verbal and written communication skills and proven ability to establish rapport with all educational and occupational backgrounds.

\*\*For a complete job description, please email: [hrmanager@whitefishriver.ca](mailto:hrmanager@whitefishriver.ca)

\*\*Must provide a clear Police Criminal Reference Check upon hire.

**APPLICATION CLOSING DATE: MAY 9<sup>TH</sup>, 2025, AT NOON.**

Interested applicants must submit a current resume, cover letter, two (2) work-related references, one (1) character reference (with contact information), and applicable education diplomas/certifications to:

**CONFIDENTIAL: MINERAL DEVELOPMENT ADVISOR**

Whitefish River First Nation

17-A Rainbow Ridge Road, P.O. Box 188; Birch Island, ON P0P1A0

Email: [jobapplications@whitefishriver.ca](mailto:jobapplications@whitefishriver.ca) Fax: (705)285-4532